



Visitors to Gresham's School from 17th May 2021

With continued lockdown restrictions, and very limited mixing of households indoors permitted, visiting the school site must continue to be limited.

Regretfully, we maintain that:

1. Parents at Senior and Prep Schools continue to drop off and pick up their children without leaving vehicles. (NB Pre-Prep parents should continue to get out of their cars with their children at pick-up and drop-off only.)
2. Parents continue not to attend school events to support their children
3. All meetings with school staff occur online or by telephone.

Exceptions to this protocol are limited to:

1. Gresham's School Governors, on individual visits by appointment, or for pre-arranged meetings.
2. Peripatetic staff, who should continue to
 - a. Record their movements in the last 14 days with their line manager.
 - b. Use the areas of School that they practise in only.
3. Contractors, who should continue to sign in at Reception and wait for their host to arrive.
4. Individuals who need to visit the School for specific business reasons.
5. Prospective parents, who may visit the site, and will only enter teaching or accommodation blocks by appointment at pre-arranged times, and with the usual Covid-19 safety measures in place by the Admissions team. Prospective parents will be accompanied at all times.
6. Outdoor Sports Fixtures – Individuals only; please see separate Spectator Policy.
7. Parents requesting an 'in-person' meeting with Staff at School. Meetings must be pre-arranged, and held in a well-ventilated room, with all Covid-safe procedures in place, and all parties comfortable with arrangements.

Visitors must always be signed in at reception and accompanied by staff.

All visitors must rigorously observe our Covid-safe procedures in order to keep the School community as safe as possible by:

- Hand sanitising on entry to buildings, and on exit.
- Maintaining 2m distance from pupils or staff
- Wearing a face covering inside school buildings, unless eating or drinking.
- Walking on the left
- Not shaking hands

Julie Flower 14.05.2021