



MUSIC LESSONS

TERMS AND CONDITIONS

Music lessons are provided on a weekly basis and will automatically continue from one academic year to the next unless notice of cancellation is given in accordance with the terms below. The school aims to provide an average of 30 lessons per academic year.

Pupils moving from Pre-Prep to Prep, and Prep to Senior need to complete the lesson request form, and new teachers may be allocated.

Lesson durations are typically as follows:

- 20 minutes (Reception–Year 6)
- 35 minutes (Year 4–Year 13)
- 45 minutes (Grade and age dependent)

Individual music lessons are billed termly in arrears. Due to billing cut-off dates, some lessons may be charged in the following term. Current fees are published on the school website.

For Prep and Pre-Prep pupils, in addition to individual lessons, one-off taster lessons are available at the standard rate. Small group lessons may also be offered, organised by ability and subject to pupil numbers in consultation with the Director of Music (Prep) or Teacher of Music (Pre-Prep).

For years Reception to Year 11, lessons rotate during the school day, while Sixth Form lessons take place outside of academic lesson times. Pupils and parents are responsible for checking lesson times each week via the pupil SOCS calendar and My School Portal parent platform.

A minimum of one week's notice is required to request a change to a lesson time. Lessons are usually scheduled by the Thursday for the following week. Once a lesson is scheduled, if a pupil is unable to attend due to another commitment, the teacher and Music Department must be notified by the parents or pupil by email with at least 48 hours' notice. While every effort will be made to rearrange lessons, this cannot be guaranteed. Lessons missed by pupils are not refundable or credited, except in cases of extended illness or at the discretion of the Director of Music for the respective school. If a teacher is absent, no charge will be made unless the lesson is rescheduled. Parents of Music Award or Scholarship Holders will be charged for any missed lessons unless the required notice has been given.

Half a term's notice is required to cancel lessons. To end lessons at the start of the second half of a term, notice must be given before the first day of that term. To end lessons at the end of a term, notice must be given before the start of the preceding half-term holiday.

School-owned instruments are insured while in the UK; however, parents are responsible for arranging insurance if an instrument is taken overseas. Pupils' own instruments are not covered by the school's insurance, and appropriate private insurance is strongly recommended. All instruments must be clearly labelled with the pupil's name, and parents should keep a record of the make, model, and serial number. Instruments must be stored in the designated instrument storeroom or allocated lockers. The school cannot accept responsibility for instruments left elsewhere.

By requesting music tuition, you confirm that you have read and agree to these Terms and Conditions.