



**NURSERY & PRE-PREP
PARENT GUIDE**


GRESHAM'S
ESTD 1555

C O N T E N T S

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Nursery & Pre-Prep Headmistress. 05

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W E L C O M E

It is with great pleasure that I welcome you to Gresham's Nursery and Pre-Prep School, a joyful and nurturing setting in the centre of Holt, North Norfolk.

At the heart of our approach is a simple but powerful aim: we want children to love learning. We encourage them to work hard, develop a deep understanding across a broad range of subjects and fulfil their individual potential. While we value academic excellence, we never lose sight of the wonder and joy of childhood. Play, exploration and imagination are central to all we do. We nurture curious, confident learners who think critically, collaborate effectively, express themselves creatively and grow in independence.

Learning here extends far beyond the classroom. Whether it's performing on stage, learning a musical instrument, exploring in forest school, taking to the sports field, or enjoying a wide range of hobbies, we offer rich experiences designed to inspire and educate children.

Wellbeing is at the core of our school. Our nurturing environment supports each child's emotional and social development, helping them build resilience, confidence and self-awareness, alongside kindness, ambition and an awareness of others.

We are proud to form the foundation of a broader educational journey at Gresham's, working closely with the Prep and Senior Schools. This close collaboration provides continuity, consistency and a clear sense of progression as your child grows and flourishes.

Whether you are a current parent or a family considering joining our community, I warmly invite you to visit us. We would be delighted to show you what makes our school such a special place.

I look forward to meeting you and sharing the exciting journey ahead.

SOPHIE STEPHENS
NURSERY AND PRE- PREP
HEADMISTRESS



ABOUT THE
SCHOOL DAY



ABOUT THE SCHOOL DAY

WHAT HAPPENS AT MORNING DROP OFF?

- **8.00 - 8.10 am:** The school doors are open for children arriving at Breakfast Club. Please sign in at the gate; your child will be taken to the hall.
- **8.25 - 8.50 am:** The school doors will be open. Please bring your child to their classroom. A sign in sheet will be available for you to write down home time information.

VISITING US DURING THE SCHOOL DAY

If you need to come into school during the school day, please make contact with the School Office via the intercom on the main gate entrance.

WHAT HAPPENS AT THE END OF THE SCHOOL DAY?

- The school day ends at **3.30pm** for Nursery, Reception and Year 1 children and at **3.45pm** for Year 2 children.
- **After School Club** is available for those parents unable to collect at the end of the school day. Available until **5.30pm** Mon/Tue/Thu/Fri, and **5.00pm** on a Wednesday.

CAN MY CHILD DO A HOBBY?

A range of after school hobbies are offered to children in Reception to Year 2. Hobbies run from **3.45 – 4.30pm**.

Your hobby commitment lasts for the duration of a Term, and may have limited spaces.

DAILY TIMETABLE

You will receive a copy of your child's timetable and Curriculum Newsletter at the start of each Term which will give you a summary of what is covered in the Term ahead.

These will also be displayed on the Parent Noticeboard by the classroom and on the Parent Portal.

CURRICULUM

Each year group will provide you with

a year-specific parent guide with details of the relevant curriculum.

We are so lucky to have **Specialist Teachers** from the Prep and Senior Schools who come to the Nursery & Pre-Prep to teach specialist subjects Music, Languages and PE.

We also visit other parts of the school to make use of the fantastic facilities – from the swimming pool to the Auden Theatre, the Britten Building (Music) and the Dyson Building (Science, Technology, Engineering, Art and Maths).





OWLS – OUTDOOR WILD LEARNING SCHOOL

(incorporates Beach School)

All Nursery & Pre-Prep children attend regular outdoor learning sessions at the Senior School woods.

LIBRARY

All children visit the School Library and have the opportunity to take a book home. Books can be changed each week.

LEARNING ENRICHMENT

Learning Enrichment is available for all children during their time at Gresham's Pre-Prep. The need for support may be short-term for example, following absence or a difficulty within a particular area of learning or may relate to a specific learning difference or individual learning profile. We are here to support every child.

In Learning Enrichment, we aim to preserve and develop our children's self-esteem and motivation by celebrating their strengths and

abilities. Assistance is given to consolidate learning or to provide additional challenge for More Able, Gifted and Talented pupils.

The Learning Enrichment department operates with an “open door” policy for children, staff and parents.

FOOD AND DRINK

At Gresham's we promote the value of eating healthily together.

- **Breakfast club** - Cereal and toast are offered to those children who attend.
- **Morning Snack** -The children have fresh fruit and vegetable sticks.
- **Water bottles** - Please could your child have a named water bottle in school, which we will clean. This is filled with fresh water daily.
- **Lunch** - Lunch takes place in the hall and is provided by Holroyd Howe Caterers. Catering supervisors serve the meals, aided by staff members. The meal begins with a simple grace. Staff sit with

the children and encourage good table manners. All children, except Nursery, collect their own meals and clear the tables at the end of meals. The weekly menu is displayed in the Pre-Prep entrance hall and on the Parent Portal.

- **Afternoon Snack** - A light snack is offered during the afternoon.
- **After School Club** - A small sandwich is served for those who need to stay in school late.

Specific dietary requirements

Special dietary requirements are catered for i.e. vegetarians, milk allergies etc. Please ensure you notify the school office of any specific dietary requirements.

BIRTHDAYS

You are welcome to bring cakes in to celebrate a birthday. Please remember we are NUT FREE! If your child has a food intolerance, please provide us with some alternative treats that they can have rather than cake.

NURSERY UNIFORM LIST



MICHAELMAS & LENT TERMS	QUANTITIES REQUIRED*
Black crested sweatshirt*	1
Black crested jogging bottoms*	1
Plain black polo shirt	2
Navy reversible crested storm-proof coat*	1
Black Velcro trainers	1
White ankle socks	3
Black gloves	1
Waterproof navy bib & braces*	1
Wellington boots (navy, black or dark green only)	1
Water bottle	1
Black crested beanie hat*	1
Black crested swim bag for outdoor clothing* (will be used in Year R for swimming)	1
Royal blue crested PE bag* for spare set of clothes	1

NB No book bag or rucksack required.



S U M M E R T E R M

QUANTITIES REQUIRED*

Black crested sweatshirt*	1
Black crested shorts*	1
Plain black polo shirt	2
Black Velcro trainers	1
White ankle socks	3
Black crested baseball hat*	1
Water bottle	1
Black crested swim bag for outdoor clothing* (will be used in Year R for swimming)	1
Royal Blue crested PE bag* for spare set of clothes	1

NB No book bag or rucksack required.

Please note – all items marked * must be purchased from the School Shop or Pre-loved uniform. Please visit the school website, www.greshams.com/admissions/school-uniform/ for full details of how to purchase uniform.

*Quantities required – these are for guidance only.

R E C E P T I O N , Y E A R 1 & 2 U N I F O R M L I S T



M I C H A E L M A S & L E N T T E R M S

Q U A N T I T I E S R E Q U I R E D †

School tweed blazer*	1
Charcoal grey trousers/shorts* or School tartan pinafore dress*	2
Short sleeved chambray shirt* or blouse*	3
Navy blue V neck jumper (boys) or cardigan (girls), both with bottle trim*	1
Navy reversible crested storm-proof coat*	1
Black shoes (Velcro fastening preferred)	1
Plain charcoal grey socks (boys) / navy blue tights or socks (girls)	4
Navy crested book bag*	1
Green crested music bag* (Optional) – only required if child is having individual music tuition.	1
School scarf* or black snood (Optional)	1
Black gloves	1
Black crested beanie hat*	1
Wellington boots (navy, black or dark green only)	1
Waterproofs – navy blue bib and braces*	1
Water bottle	1



S U M M E R T E R M

QUANTITIES REQUIRED*

Charcoal grey trousers/shorts* or School summer dress*	2
Short sleeved chambray shirts* (boys)	3
Navy blue V neck jumper (boys) or cardigan (girls), both with bottle trim*	1
Navy crested book bag*	1
Green crested music bag* (Optional) – only required if child is having individual music tuition.	1
Black shoes (Velcro fastening preferred)	1
Plain charcoal grey socks (boys) / White ankle socks (girls)	4
Black crested school baseball cap*	1
Water bottle	1

*Quantities required – these are for guidance only.

RECEPTION, YEAR 1 & 2 PE KIT

PE kit is brought into school on Mondays and taken home on Fridays for washing.



ALL YEAR ROUND

QUANTITIES REQUIRED*

Plain black polo shirt	2
Black crested shorts*	1
Black crested sweatshirt*	1
Black crested jogging bottoms*	1
Plain black skins top (Optional)	1
Plain black skins bottoms (Optional)	1
Trainers – mostly white	1
White ankle socks	2
Royal blue crested PE bag*	1
Hockey stick* (Year 2 only)	1
Shin guards* (Year 2 only)	1
Gumshield* (Year 2 only)	1
Black hockey socks (Year 2 only)	1
Black swimming costume/shorts*	1
Swimming towel	2
Swimming goggles	1
Black crested swimming bag*	1

*Quantities required – these are for guidance only.

GRESHAM'S SCHOOL SHOP

School Uniform can be purchased from the Gresham's School Shop, located upstairs in the Cairns Centre. This building can be accessed via the Sports Entrance at The Senior School, located on the left-hand side of the road. The shop stocks a good selection of new uniform, sports kit, stationery and gifts. It also houses the second-hand shop.

HAIR, NAILS & ACCESSORIES

Hair longer than shoulder length should be tied up and hair accessories should be navy/black or white (school colours). The wearing of nail varnish is not permitted, nor is the wearing of any jewellery other than a simple watch (no Smart watches). Hats and gloves to be in school colours.

OWLS

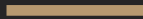
Waterproofs and navy blue or green wellies must be worn to OWLS and should be left in school for the duration of a term. Please supply suitable extras depending on the time of year, e.g. scarves, sun hats.

Please ensure all uniform, outer clothing, PE kit and accessories are clearly labelled with your child's name.

Nursery & Pre-Prep children do not need to bring any stationery into school.



SCHOOL HOUSES
AND REWARDS



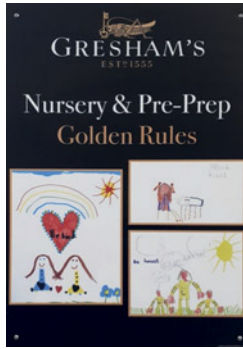


YOUR HOUSE AND HOW IT WORKS

Nursery & Pre-Prep Houses are named after local National Trust Houses; Blickling, Felbrigg and Oxburgh. All children from Ash Class (3-4 year olds) through to Year 2 are allocated to a House. Nursery & Pre-Prep siblings will be in the same House.

HOUSE POINT

House points are awarded throughout each Term and the House with the most points at the end of the school year receives a cup sporting the House Colours.



R E W A R D S

NURSERY & PRE-PREP GOLDEN RULES

Throughout the Nursery & Pre-Prep, children are taught to follow the school's 'Golden Rules'. The rules were agreed by the School Council. 'Be kind', 'Be honest' and 'Work hard'.

STAR AWARD

Each week a child from every class is awarded a **'Star Award'**. These are detailed in the weekly bulletin and photographs are displayed in the entrance hallway. Star Awards are given for a wide range of successes, be it effort, attainment, outstanding manners, perseverance... or anything else!



THINGS
WE DO





HOBBIES

Our hobbies (Mondays, Tuesdays and Thursdays) change termly and cover a vast range of activities – from craft to construction and ‘superheroes’ to football and tennis. Hobbies are available to all children in Reception to Year 2.

AFTER SCHOOL CLUB

After School Club (ASC) operates each day until 5.30pm (5pm on Wednesdays). Please note there is no ASC on Home Weekends or the last day of each Half Term/Term.

TRIPS AND VISITORS

All year groups have a termly trip to one of the huge range of venues available in Norfolk.

Visitors to the Nursery and Pre-Prep range from travelling theatre groups to ‘Little City’, an entirely mobile role play city.

SCHOOL COUNCIL & ECO COUNCIL

We are very proud of our School Council and Eco Council. The children work hard to make improvements across our school and consider environmental issues.

FOGS@NURSERY & PRE-PREP

We have very active 'Friends of Gresham's' parent groups across the three schools. They arrange various fundraising activities throughout the year.

Being a member of FOGS is a great way to get to know other families.

SPORTING EVENTS

Our families really enjoy coming along to our Swimming Gala and Sports Day. They are fabulous events for children and parents to be involved in.

CHURCH SERVICES

We have three services across the year in our local church, St Andrew's, which is located next to our school. At these services we celebrate:

- Harvest Festival
- Christmas
- Easter

SPEECH DAY

On the last day of the Summer Term parents are invited to join us for a celebration at the Theatre in the Woods at the Senior School. This is a fantastic event, not to be missed!



WHAT ELSE DO
I NEED TO KNOW?



GENERAL COMMUNICATION

CONTACTING THE NURSERY & PRE-PREP

You are very welcome to contact the School Office at any time during the school day.

Telephone: 01263 714575
Email: preprep@greshams.com

The office isn't generally manned during school holidays but please do send an email and we will reply to you as soon as we can.

WEEKLY NURSERY & PRE-PREP BULLETIN

Every Friday during Term Time you will receive our weekly bulletin via email. This is your 'Go To' place to access all the weekly news and updates. It will include links to information stored

on Gresham's Parent Portal. Please ensure you read the bulletin fully each week.

E M A I L S

Our written communication to parents is generally via email.

From time to time we will share updates and reminders via our Parent WhatsApp groups.

T A P E S T R Y

Each week teachers will upload observations to Tapestry, an online learning journal. This is a lovely way for you to see what is happening in school and for you to share special moments from home.

WHEN CAN I SPEAK TO MY CHILD'S CLASS TEACHER?





A member of staff from each year group is available between 8.25am and 8.50am for any immediate queries or concerns. Alternatively, appointments can be made for after school with the class teacher.

Class teachers can always be contacted by email. This may not be checked during the school day. If urgent please contact the school office.

Reception to Year 2 parents can also use their child's reading record to communicate messages.

SOCIAL MEDIA

Do follow us on Facebook, LinkedIn and Instagram!

 greshamsschool
 gresham's-school
 greshams_school
 greshamsprep

You are welcome to share any of the Gresham's School posts, but sharing of personal photographs of children other than your own is not permitted.

WHATSAPP GROUPS/ YEAR GROUP REPS

You will be invited to join the relevant WhatsApp group for your child's year group. Each year group also has a parent as a 'Year Group Rep'.

GRESHAM'S SCHOOL CALENDAR

Our School Calendar is available on the School Website, here:

<https://calendar.greshams.com/week.aspx>

The calendar can be filtered to show whichever sections you would like to see and can be synchronised with your personal calendar.

MEDICATION

If your child needs to be given any medicine please fill in a form on the Parent Portal. Medicine must be handed to a member of classroom or office staff. It will be kept in a locked cabinet or fridge in the medical room.



EARLY YEARS FUNDING

(for 3 and 4 year old children)

Children in Nursery and Reception who are 3 and 4 years old are entitled to Early Years funding from the Government for 15 hours a week. We are not offering the extended 30 hours funding.

Further information can be found on the school website, www.greshams.com in the fees section. The Nursery & Pre-Prep Office will provide you with the relevant paperwork termly which enables the school to claim the funding.

SAFEGUARDING

At Gresham's School, we have a strong Safeguarding policy and practice in place. The safety and well-being of all children in our care is of paramount importance to us.

Our Designated Safeguarding Lead is based at the Senior School. We have two Deputy Designated Safeguarding Leads in the Nursery & Pre-Prep School. Details of the Gresham's School Safeguarding Team can be found on the parent noticeboard. Please do not hesitate to contact us if you ever have any concerns regarding any child or staff within the school.



Gresham's Nursery & Pre-Prep
Old School House, Church Road, Holt, NR25 6BB

Telephone: 01263 714575
preprep@greshams.com

www.greshams.com

Gresham's School (Registered Charity No. 1105500)
Gresham's School is committed to safeguarding and promoting the welfare of children
and young people and expects all staff and volunteers to share this commitment.