



TALLIS

H O U S E H A N D B O O K



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GRESHAM'S  
ESTD 1555

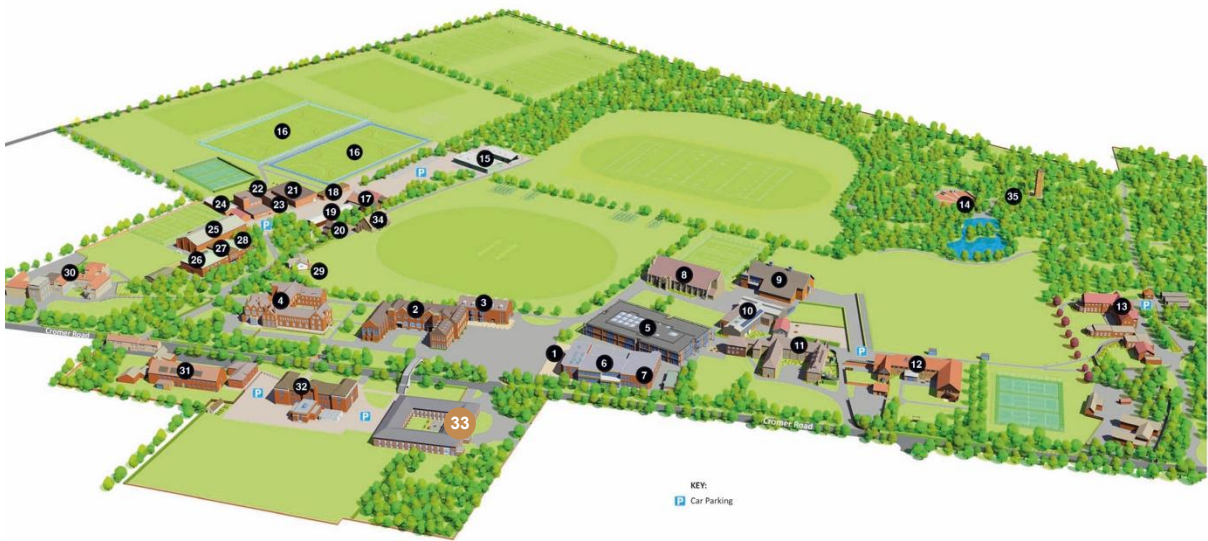
# L O C A T I O N   O F T A L L I S

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Tallis is located on the other side of Cromer Road, directly opposite the Parade Ground.

We have a staff car park to the side of the House and a large field to the rear.

See map number 33.



- |                  |   |                     |   |
|------------------|---|---------------------|---|
| 1 Reception      | 10 Britten Building                     | 18 CCF Headquarters | 27 Arkell House                             |
| 2 Big School     | 11 Farfield                             | 19 Shooting Range   | 28 Dave's                                   |
| 3 Reith Block    | 12 Edinburgh                            | 20 REME Shed        | 29 Old Pavilion                             |
| 4 Howson's       | 13 Queens'                              | 21 Swimming Pool    | 30 Woodlands                                |
| 5 Dyson Building | 14 Theatre in the Woods                 | 22 Performance Gym  | 31 Oakeley                                  |
| 6 Dining Hall    | 15 Facilities                           | 23 Squash Courts    | 32 Library                                  |
| 7 Health Centre  | 16 All Weather Pitches and Astro Courts | 24 Studio           | 33 Tallis                                   |
| 8 Chapel         | 17 CCF Stores                           | 25 Sports Hall      | 34 Sports Pavilion                          |
| 9 Auden Theatre  |   | 26 School Shop      | 35 The Bourdillon Tower and Activity Centre |



*Tallis boarding house was named after Thomas Tallis who was Headmaster of Gresham's from 1606-1640.*

*The building was opened on 21 September 1963 by Sir Colin Anderson, Prime Warden of the Fishmongers' Company. We have Olympic Gold Medalist, Richard Leman, Matt Dickenson, first OG to climb Everest - in hurricane conditions - in 1996, the Youngs' brothers and top scientists like Professor Henry Snaith to count among our illustrious alumni here in Tallis.*



## W E L C O M E   F R O M T H E   H O U S E M A S T E R

*Welcome to Tallis!! Starting a new school is both exciting and nerve-wracking. The purpose of this booklet is to give you an insight into how things work in the boarding house. This should act as a ready reference when you are unsure of something and help you settle in really quickly so that you might make the very most of your time here from the outset. For many of you, Tallis is your new Home, look after it, take pride in it and seize every opportunity and every challenge that comes your way in the weeks, months and years ahead. Courage, ambition, tenacity are three character-defining words you will become very used to hearing this year. They are the traits which all effective learners must have, and which distinguish the extraordinary from the average. Here in Tallis it is these values which help craft the culture of excellence I will expect, where nothing but your very best efforts will be deemed worthy of recognition and where courage to take chances, to set your sights high and to work doggedly to realise your ambitions will always be valued more highly than the grades you attain.*

*We look forward to seeing who you can be!!*

A stylized, handwritten signature in black ink, consisting of a large, sweeping 'C' followed by a series of loops and a horizontal line at the end.

MR C COX  
HOUSEMASTER



## S T A F F   C O N T A C T   D E T A I L S

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### H O U S E M A S T E R

Mr Chris Cox  
[ccox@greshams.com](mailto:ccox@greshams.com)  
07823 321834  
01263 714569



I joined the School as Head of History in 2013 before becoming Housemaster of Tallis in 2018. Prior to joining Gresham's I worked at a School in Norwich, home of my beloved football team! I am a keen and regular runner but enjoy a number of sports. Having grown up near the coast, I am never happier than when walking on the beach with my family. I live in the House with my wife, Helen and our three children. Our accommodation is linked to the TV room and the main corridor. I am there for most of the time you spend in the House and am available to help you with any matter, School-related or otherwise. Our door next to the Year 11 corridor will be open if I am available, which is most of the time. Do just knock quietly and wait for me to arrive. If it is shut, I am absent/unavailable so leave a note, try later, find me in Big School or find the Duty Staff. Often, if I am in House, I will leave a note on the door saying where I can be found. If there is an emergency, find another member of staff and/or inform a prefect as appropriate; there will always be a member of staff available. I always have my mobile with me in term time and many pupils text or call me on this, or email if it is not so urgent. Any resident member of staff and I can be reached in an emergency overnight by knocking on our doors. In addition to being Housemaster I am also Head of Boarding and a Deputy Designated Safeguarding Lead. I also teach History here at the School and help coach Cross Country.

### A S S I S T A N T   H O U S E M A S T E R

Mr Chris Oates  
[coates@greshams.com](mailto:coates@greshams.com)



The Assistant Housemaster is Chris Oates, a teacher of Chemistry who joined Gresham's in 2018. Chris grew up on RAF bases around the UK before his family moved to Norfolk in 2006. He studied Chemistry at Keele University, before returning to Norwich in 2016 to complete his master's in advanced Organic Chemistry and his PGCE at the University of East Anglia. Chris helps me to run the boarding house, sharing duties with me and being a regular 'go-to' for the boys. Chris is available to help boys with their studies and for their pastoral care. He also is responsible for the House every other weekend and one night a week. Mr Oates can generally be found in the House, the Chemistry Labs or the staff common room.

**R E S I D E N T   H O U S E   T U T O R**

Ms Ruth Macdougall  
[rmacdougall@greshams.com](mailto:rmacdougall@greshams.com)



Ruth joins us after three years as Resident Tutor in Oakeley. She comes from Stirlingshire in Scotland and has lived in Norfolk since 2011 when she came down to do her Masters at UEA. Ruth studied Sculpture and Environmental Art at the Glasgow School of Art and has travelled widely with her Art practice, creating site specific installations, building boats, and collaborating with researchers and scientists on the subjects of climate change and water security. Ruth now teaches Fine Art and leads the Photography A level course, which she loves. Her daughter, Myrtle comes to stay often, and they both look forward to the Sunday brunch!

**R E S I D E N T   H O U S E   T U T O R**

Mr Nureyn Mwangombe  
[nmwangombe@greshams.com](mailto:nmwangombe@greshams.com)

More details coming soon!

**H O U S E   M A T R O N S**

Mrs Joanne Porter and Mrs Sarah Seery  
[tallismatron@greshams.com](mailto:tallismatron@greshams.com)  
07833206455



J O



S A R A H

We are lucky to have two exceptional Matrons here in Tallis. Joanne Porter works three days a week (Monday-Wednesday) and Sarah Seery works the remaining three (Thursday-Saturday). They cover House from 07:50 to 17:00 Monday to Friday and 07:50 to 16:00 on Saturday. Matron will be your go-to, in all likelihood, during the working day for any medical or pastoral need.

# R E S I D E N T I A L S T A F F C O N T A C T D E T A I L S

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Duty Mobile: The number for this is 07833 206455 and the landline for the Duty Staff Office is 01263 714612. Please use the mobile in the first instance! Please use these numbers from 7:50 to 22:30 to contact a member of staff in the House. If no one is available/answering then please do contact Mr Cox direct on 07823321834.

In the event of an emergency during the night you should contact Mr Cox, Mr Mwangombe or Mrs Macdougall immediately. Each of our residences has a doorbell.

## D U T Y S T A F F

The following members of staff are the visiting tutors for Tallis and will be responsible for the running of the House between 17:00 and 22:10. They will be contactable during this time on 07833 206455 or you may call them on the Office Phone: 01263 714612.

Each member of staff below will routinely check on you during Prep, asking about your day and what work you are completing. Make use of them while you have them in House! Ask them for help and guidance as you see fit. If you wish to leave the House during Prep sessions, it is their permission which you must seek and it is to them that you must report for roll call. Guests in House will need to make themselves known to the Duty Staff also and this responsibility falls to you as host.



Dr Ailsa Harpur

Monday evening/night  
Teacher of Chemistry  
[aharpur@greshams.com](mailto:aharpur@greshams.com)



Mr Tim O'Donnell

Tuesday evening/night  
Teaches History and coaches  
athletics.  
[todonnell@greshams.com](mailto:todonnell@greshams.com)



Mrs Helen O'Donnell

Tuesday evening/night  
Teaches English and coaches  
Netball  
[hodonnell@greshams.com](mailto:hodonnell@greshams.com)



Mr Neil Humphrey

Wednesday evening/night  
Teaches Design and Technology and  
coaches Rugby.  
[nhumphrey@greshams.com](mailto:nhumphrey@greshams.com)



Mr Fergus Hardy

Thursday evening/night  
Head of English  
[fhardy@greshams.com](mailto:fhardy@greshams.com)



Mrs Alannah Nash

Thursday evening/night  
Teacher of Business Studies  
[anash@greshams.com](mailto:anash@greshams.com)



Mrs Ruth Macdougall

Teacher of Art and Photography  
[rmacdougall@greshams.com](mailto:rmacdougall@greshams.com)



Mr Chris Oates

Friday evening/night  
Teaches Chemistry  
[coates@greshams.com](mailto:coates@greshams.com)

### ACADEMIC TUTORS

You will also be appointed an academic tutor who will work closely with me to monitor academic performance. They will contact your parents in the first week of term to introduce themselves and will meet with you at least twice a week, either in House or in their teaching rooms (they will arrange this with you). It is them who will discuss Reports with you and set academic goals based upon your performance. It is also them that will liaise directly with your parents throughout the academic year. They should be your first reference point for any academic concerns, or any issues with regard to managing/organising your studies. They are also there to address pastoral issues with you and to offer advice with regard to post-16 study/adventures/careers. In addition to the above Tutor Periods you will be able to catch them while they are on Duty in House or of course you may make an alternative arrangement to speak with them via email. As a House Team we meet every Monday to discuss you all!

### CLEANING STAFF

The House cleaning team are Jane, Sue, Caroline and Kelly. They are here Monday to Friday in the mornings. They do a fantastic job and we are very lucky to have them! Help them by keeping your rooms as tidy as possible and by putting all litter in the bin! Respecting your rooms and furnishings and keeping an orderly room is fundamental to creating a purposeful learning environment and a home of which you and we can all be proud. Untidy rooms will not be tolerated in Tallis!



K E L L Y



C L A I R



M A D G E

### PREFECTS

The House has a team of prefects. Whilst they carry authority, their main role is to help and support you. They are also there to help lead discussion in tutor sessions and House Assemblies and to galvanise the House behind competitions and events. They will help drive initiatives in House and are an extension of my authority within the student body. I would encourage all boys to seek the guidance and help of the Prefects.

### HOUSE PREFECTS FOR THE ACADEMIC YEAR 2026 - 2027

Head of House (and School Prefect): Vincent Vath

Assistant Head of House: TBC

Prefects: TBC

## **M E N T O R S**

New pupils will be assigned a Mentor/Big Brother to look after them during their first year. They are there to help you settle in and assist you throughout the year. They will make effort to meet you once a week at the very least but please do seek them out as and when required.

## **A N D F I N A L L Y ...**

The House is your home and runs as such, just on a much larger scale. In order for us all to get on we have to be kind to one another, be helpful and be considerate. The place where we live becomes an extension of our personality. Personalise your living space as quickly as possible and help create an environment you are proud to consider your home. Ensure your living spaces say the right things about you and your character! Invest in Tallis straight away and you will quickly get more from your time here.

# **B O A R D I N G P R I N C I P L E S A N D P R A C T I C E**

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## **B O A R D I N G P R I N C I P L E S A N D P R A C T I C E**

The boarding experience at Gresham's aims to meet and develop the holistic needs of each individual within a community that places the highest possible value on mutual respect, tolerance and personal endeavour. By joining us in boarding at Gresham's School we aim to:

- Help to develop confidence, independence and team work.
- Develop a sense of community and belonging.
- Encourage respect for others and their property.
- Teach pupils how to be mentally and emotionally healthy.
- Provide pastoral and academic support to enrich lives and enhance learning, and to guide pupils through times of difficulty.
- Develop and deepen supportive relationships between pupils, parents and staff.
- Widen cultural experience and foster good relations and tolerance.
- Provide access to and encourage participation in a wide range of activities.
- Provide opportunities to develop leadership skills and to contribute to the wider community.
- Foster an environment where bullying and harassment are not tolerated.
- Support pupils in times of difficulty.
- Be attentive and responsive to the wishes of pupils, involving them in decisions made about the boarding environment and practices.
- Allow boarders to feel able to share the good things in their lives while also able to turn to others for advice, counselling and support.
- Provide levels of care and safeguarding that protect pupils from risk in line with the Department for Education's aim to help children achieve more, and National Minimum Standards for Boarding Schools.

**Practice**

In the first term of the new academic year, parents will receive an interim report before the Half-Term on the progress of their child; a subject report for each pupil is written by the Subject Teacher with further comment from the Tutor and the Housemaster or Housemistress.

There is a programme of weekend activities for boarders each term, with such activities taking place most weekends. We recognise that Sunday should be a day of rest and relaxation after a busy week but wish to provide a structure for the day in which boarders may socialise, with spiritual needs met through Chapel or House-based services. These services can be formal, or very informal in nature.

We believe boarding encourages independence, consideration for others, responsibility and a spirit of camaraderie that will stand boarders in good stead throughout their lives. The friendships made will last a long time; often a lifetime.

Resourcefulness, resilience, and self-reliance are gained through boarding and through the opportunities provided by the prefect system, CCF (including outward bound activities), the Duke of Edinburgh's Award Scheme, Shooting, Drama, Music and the myriad other activities at Gresham's. These will also stand all boarders in good stead in the future, as that sense of responsibility will be the key to success in almost all future employment.

We actively stress the equal rights of all individual pupils, whatever their age, gender, sexuality or race. Although the School is a Christian foundation, and although we expect all pupils to attend Chapel, no force at all is exercised to evangelise those of a non-Christian faith.

We believe that there are many virtues inherent in boarding at Gresham's, and we strive to provide a full, stimulating, friendly but exciting atmosphere in which pupils flourish and which they miss deeply when they leave.

# T H E T A L L I S H O U S E P H I L O S O P H Y

C O U R A G E

A M B I T I O N

T E N A C I T Y

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## C O U R A G E

Pupils have to be risk-takers in order to see what they can achieve. It is the process of making mistakes which is so vital to learning and the act of correcting them which is so rewarding. Without courage, the challenge would be left not taken, without courage the resilience to keep going and to try again would not be there, without courage achievement and greatness would be illusory. Courage in the classroom and courage outside it is a defining characteristic of what it means to be Tallis.

## A M B I T I O N

Pupils should always have high expectations of themselves and others. They should be ambitious in outlook and show a positive 'growth mindset' (a can-do mentality) wherein the question becomes 'why not', rather than 'why?' Every piece of work, every task done in House, should be done to the highest standard. In short, if it is not excellent then it is not finished. Such ambition breeds a sense of pride in achievement, no matter how small, and herein lies a key mechanism for success. Setting your sights high and being ambitious in your approach to all you do at Gresham's is central to what it means to be Tallis.

## T E N A C I T Y

...Or Grit! This is the dogged determination to get the job done, to work harder than you've ever worked before and to leave nothing on the field of play. To cross the finishing line knowing there was nothing left to give. Courage and Ambition will present the challenge to be overcome, but it is the act of being tenacious which will see the outcome realised. The tenacious character chases opportunity and lives with the satisfaction of not doing anything in half-measures. A tenacious character has few regrets. Tenacity, grit, graft, staying power is central to the Tallis House Philosophy and manifests itself as the key requisite in all challenges we face in our everyday lives.



TALLIS

# S C H O O L   D A Y

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More information on the 'typical School Day' can be found here: <https://www.greshams.com/senior-school/school-life/timetable/>

## ACADEMIC TIMETABLE 2023 / 24

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Ch.	8.25–8.45 Chapel	8.25–8.45 Tutor Period	8.25–8.45 Chapel	8.00–8.20 Chaplain's Breakfast & Communion  8.25–8.45 Tutor Period	8.25–8.45 Chapel	
1st	8.50–9.35	8.50–9.35	8.50–9.35	8.50–9.35	8.50–9.35	8.25–9.10
2nd	9.40–10.25	9.40–10.25	9.40–10.25	9.40–10.25	9.40–10.25	9.15–10.00
10.25–10.50 Break						
3rd	10.50–11.35	10.50–11.35	10.50–11.35	10.50–11.35	10.50–11.35	10.05–10.50
4th	11.40–12.25	11.40–12.25	11.40–12.25	11.40–12.25	11.40–12.25	Break 10.50–11.10
5th	12.30–1.15  Year 12 & 13 Lessons only	12.30–1.15  Year 9 & 10 Lessons only	12.30–1.15  Year 12 & 13 Lessons only	12.30–1.15  Year 11, 12 & 13 Lessons only	12.30–1.15  Year 12 & 13 Lessons only	11.15–12.00 Chapel  12.00–12.45 Academic Enrichment
12.25–1.30 Lunch					12.30–1.15  Year 9, 10 & 11 Lessons only	12.30–1.30 Lunch
6th	2.00–2.45	2.00-3.30 Senior Games	2.00–2.45	2.00-3.30 Junior Games	2.30–4.30 Year 9 Activities CCF Services (Roll call TBC)	From 2.00 Games
7th	2.00–2.45	2.00-3.00 Junior GAPS	2.00–2.45	2.00-3.00 Senior GAPS		
8th	2.00–2.45	3.30–5.00 Junior Games	2.00–2.45	3.30–5.00 Senior Games		
E	2.00–2.45	4.00–5.00 Senior GAPS  <i>Winter timings slightly different</i>	2.00–2.45	4.00–5.00 Junior GAPS  <i>Winter timings slightly different</i>		
5.30 pm	5.30–8:00 Prep and Music Practice					
6:30pm	6:30-7:15 Supper					
8pm	8.00 onwards Prep, Weekday Activities & Quiet Time					

**HOUSE TIMINGS**  
**ROLL CALLS**

DAY	MORNING	AFTERNOON (ROLLING)	EVENING	LATE EVENING ROLL CALL
Monday	08:10	13:20-13:50	17:25	19:00-19:15
Tuesday	08:10	13:20-13:50	17:25	19:00-19:15
Wednesday	08:10	13:20-13:50	17:25	19:00-19:15
Thursday	08:10	13:20-13:50	17:25	19:00-19:15
Friday	08:10	13:20-13:50	17:25	19:00-19:15 <i>Curfew night</i>
Saturday	08:10	-	17:30	21:00
Sunday	10:00	15:00	17:30	21:00

Please be punctual, correctly dressed and prepared for wherever you need to be next.

**T H E A - Z O F T A L L I S**

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**A B S E N C E**

It is vital that all absence is reported to Mr Cox at the very beginning of the School Day. This should come in the form of an email from your parents/guardians between 7:30 and 8:00 with [attendance@greshams.com](mailto:attendance@greshams.com) cc'd into the correspondence. Failure to report an absence (or to attend roll call on time) results in a lot of time lost by members of staff finding out where you are since we have a mandatory legal obligation to know where pupils are at all times. If you have an appointment that will take you out of School during the day you must bring confirmation of this from home and prior notification from your parents/guardians is expected. If your parents wish you to be off games for any reason they should put this in writing to Mr Cox); it is also useful if they can inform the relevant sports coach when appropriate and provide information so we can support you. If Boarders are unwell then they are expected to speak first to either myself or Matron who will then direct them to the Health Centre. We do not allow anyone in the House to self-diagnose and to therefore make decisions about their engagement in the School Day. Absence due to family events/holidays during Term Time is strongly discouraged. In the event that your parents wish to seek permission to withdraw you for a period of time due to such circumstances then they must write to [lalexander@greshams.com](mailto:lalexander@greshams.com) (Deputy Head Pastoral).

**A C A D E M I C E N R I C H M E N T**

This takes place after Chapel on a Saturday. All pupils in Years 9-12 select from a range of Academic Enrichment opportunities, the intention being to broaden pupil interest in various disciplines beyond the taught curriculum. Your academic tutor will help you determine which sessions are most advantageous for you.

## **A C C O M M O D A T I O N**

Tallis is a horse-shoe shaped House with various corridors for each year group. Effort is made for all those not in Year 9 to have a single room to themselves, though more often than not it is the case that Day Boys have to co-habit. Boys in Year 9 can express a preference as to with whom they share a room, though with only two dormitories there is seldom need.

Where such a preference is stated, I will look to accommodate their request if it is workable and in the pastoral interests of all parties.

## **A D V O C A C Y**

Pupils can always expect me, their tutor or an adult of *their* choosing to advocate on their behalf. I will be present in any meeting between them and the Deputy Head Pastoral for instance or indeed any meeting with an outside agency should they consent for me to be there.

## **B E D T I M E S & R E T U R N T I M E S**

	<b>R E T U R N T O H O U S E</b> <small>(Devices handed in, showered and sorted for bed)</small>	<b>I N R O O M S</b>	<b>L I G H T S O U T</b>
Year 9	21:00	21:20	21:30
Year 10	21:15	21:30	21:40
Year 11	21:30	21:50	22:00
Year 12	22:10	22:00	22:20
Year 13	22:20	22:10	22:30

## **B I K E S**

There is a bike shed available for you to use. The key is to be found in the Visiting Tutor's Office. You must wear a helmet if you are riding on the roads and observe the Highway Code. Irresponsible riding will see the privilege removed.

## **B O A R D E R S ' R O O M S**

Each room has a desk, bed and space for clothes and luggage. Each room also has two lockable cupboards to stow away their more valuable items (please do bring a padlock to help secure your belongings). We have a trunk room for additional luggage. Except for the Year 9, boarders work in their rooms unless they wish to use the Common Room, the Work Rooms at the Front of House or the Library or Britten Building. Please ensure that lights are switched off when rooms are left and that windows are closed at the end of the day.

## **C A R S**

Lower Sixth and Upper Sixth are allowed to bring cars to School once they have passed their test. There is an online form available on request which all parties must complete before they can do this. Permission will be revoked if they use this car for any other purpose other than travelling to and from School (without the permission of the Housemaster) or if they give a lift to anyone else without the permission of the Headmaster and both sets of parents. You may not travel in other pupils' cars unless I have received explicit written permission from the parent of the driver and the parent of the passenger. Car keys must be handed to me at roll call where they will then be stored in Matron's Office until the agreed collection time. Parking is at the Facilities Car Park – though pupils can of course use Tallis car park to quickly unload/load items.

## **C H A P E L**

Full Chapel attendance is expected. Failure to attend without very good reason will result in DHEP. Tallis are expected to sing loud and proud. If you are of a different denomination and wish to attend another church, then speak to me (e.g. to go to the Catholic Church in Sheringham) so I can help facilitate this for you.

## **C O M M O N R O O M**

The Common Room is right in the heart of Tallis and it is here where all roll calls are held. There are a range of roles which this room has such as a games room, reading room and work room. Daily newspapers can be found here and there is also a 'Book Exchange' where you can swap a book you have finished with one on the shelf. The Common Room is always busy and I would strongly encourage new pupils, in particular, to spend as much time in there as possible. Quiet time for Years 9-10 (19:45-20:15) will be spent in the Common Room playing games with one another and occasionally challenging their Housemaster!

## **C O M P E T I T I O N S - I N H O U S E**

We have table tennis and pool competitions in House and in the past have had croquet. It may be we have more this year depending on what the prefects want to push. Competitive football matches on the School Field between the Housemaster's chosen team and that of the Assistant Housemaster also occur.

## **C O M P E T I T I O N S - I N T E R - H O U S E**

There are lots of inter-house competitions and many of these occur in the first term. Practice for the Inter-House Music Competition starts in September, which is great fun and a key start to the year in Tallis, closely followed by Interhouse Cross Country. Towards Christmas we have the Rugby Sevens tournament where we have an outstanding record, this term is also when the Senior Indoor Cricket matches are played and indoor hockey. In the Lent Term there is an Art Competition, Swimming, Squash, Football Hockey and Junior Indoor Cricket. In the Summer term there is Sports Day, Tennis and Junior relays. There is also debating through the year. We have an outstanding record in these competitions!

## **C O N T A C T I N G H O M E**

Boarders are always welcome to make private calls from the landline in Matron's Office through consultation with either Matron or the Duty Member of Staff. This is likely most applicable to those whose parents live in time zones which do not match the period when personal devices are made available to pupils.

## **C R O M E R R O A D**

All pupils, with the exception of the Sixth Form cross the road via the footbridge. This rule applies all the time for Year 9-11 with exception made from 17:30 Saturday evening through to 6am Sunday.

## **D A M A G E / A C C I D E N T S / F A U L T S**

Damage must be reported to Mr Cox or Matron immediately, no matter how small. The sooner I am informed the quicker I can get it fixed. If you come across anything that isn't working, let me know. It is your home in term time, look after it and help ensure everything is in good working order.

## **D A Y B O Y S ' R O O M S**

Day Boys will likely share a study with another member of their year group. In Year 9 you are likely to share a room with up to three other people. You will have a desk, shelving and a noticeboard. It is expected that all equipment such as books are kept here in a tidy manner. Year 9 will work in the Common Room during first prep. The lower years' Work Room will also

have a shelf of useful text books to assist with studies. Mutual respect for one another's space, belongings and privacy, is crucial!

#### **D E C O R A T I O N S**

Please decorate your personal space and make it homely and personal. Your room needs to reflect your character and personality and must be kept in good order at all times. Nails, stickers, pins or cellotape must not be used on walls, woodwork or ceilings. Non-offensive posters only please, if you are unsure check with Mr Cox! Use the pin-boards only for posters. A personalised environment and a homely feel will support good sleep hygiene.

#### **D E N T I S T S / O P T I C I A N S E T C**

In addition to onsite medical support via the Health Centre, pupils and/or parents acting on their behalf can arrange local medical, dental, optometric services through Matron. Physiotherapy can also be organised through Matron or via the Health Centre.

#### **D R E S S**

Pupils must always be dressed respectably and modestly when walking around the house. After the end of lessons pupils are welcome to remain in uniform or wear casuals or games kit.

#### **D R O P - O F F F O R D A Y B O Y S**

Day boys need to be in School by 08:00 at the latest. Morning roll call is at 08:10 and you will need to prepare for the day before this. If for some reason you are late you must register at reception.

#### **E A R L Y L E A V E S / L A T E A R R I V A L S / I N - T E R M A B S E N C E S**

It should not be the case that you arrive to School late or leave early, I expect you to play a full and active part in the life of the School. If there is a valid reason for a planned absence (such as a family wedding), your parents should write to Mrs Alexander and myself in good time. We will then liaise with academic and relevant extra-curricular staff so as to make informed decision before *hopefully* authorising the request. Any planned early departures or late returns must be communicated to Mrs Alexander and Mr Cox.

#### **E N T R A N C E S**

The front doors of House remain the main entrance to Tallis. The other doors can be used to enter and leave between 6am and 5:30pm but will cease to work, other than in the event of a fire alarm, outside of these times. In the interests of security please make sure they shut behind you. Please do not leave any access points propped open.

#### **E V E N I N G S**

Boys go to Dave's Diner and Tig's (the 6th form go later) on some nights. Other Houses will no doubt welcome you as we welcome your friends from other Houses. Grass areas are out of bounds after 17:30hrs unless you have specific permission from the duty staff or are using Tallis field. Check the House noticeboard for the details on this whereupon you will find details of all our Weekday Activities.

#### **E N V I R O N M E N T**

Please be 'green'. Shut windows to keep heat in over winter months. Switch off lights/electrical items when leaving the room. Put litter in appropriate bins. Electrical equipment such as stereos/lamps left on will be removed.

## **F I R E   S A F E T Y**

The assembly point is by the library facing Tallis. In the event of an alarm calmly and quickly leave by the nearest exit and wait for your name to be called out. The fire alarm is tested every Thursday at 08:30. Always have shoes ready overnight and a dressing gown to hand. Regular Drills are held throughout the Term and the aim is always to have fully vacated the building within two minutes.

## **F O O D   A N D   D R I N K**

Food and drink may be consumed in the kitchen, common room and the television room only. No drinks or food are to be consumed in the studies or in any of the public areas of the House. Boarders *should* have their own set of crockery and cutlery for use in House and are responsible for tidying/cleaning whatever they use.

## **F R O N T   S T A I R S**

For use by all.

## **F U R N I T U R E**

Please treat all furniture and furnishings with care. Do not put feet on the sofas and do not sit on desks around House. Please seek permission of the Staff should you wish to move anything and please ensure that anything moved in the communal areas is returned to the original position after use. Breakages and damage associated with misuse will of course be billed to your parents.

## **G A M E S   K I T**

Boots should be removed before entering the house. Knock off any loose mud outside, away from the doors, before carrying the boots inside. Use the boot rack to dry them. After games, please enter via the changing room facing the Cromer Road. Please ensure this door is closed after you. Games kit can be locked away in changing room lockers. A charge will be made for any lost keys, as the whole lock would then need replacing. No boots/trainers to be left in corridors, all wet kit should be dried out in the main changing room. Any left lying about will be impounded.

## **G R E S H A M ' S   A C T I V I T I E S   P R O G R A M M E   ( G A P S )**

All pupils in Year 9 and 10 **must** choose an activity to engage with on a Tuesday or Thursday afternoon prior to or after Games! GAPs are open to the older years too! Department areas are also open at this time for pupils to seek additional support with their studies. There is expectation that this time is well-utilised by the pupils and that there is active discussion with your Tutor about where you will focus your academic and co-curricular energies.

## **G U A R D I A N S H I P**

All overseas pupils must have an appointed Guardian. This is someone who should live within a two-hour driving distance of the School and who assumes the responsibilities laid down by the School's Guardianship Policy. I will be in regular contact with your Guardian to ensure that they are invested in your education and wellbeing and will ensure that any arrangements they make for your care over holidays and home weekends are suitable and in line with your needs. I will also ask you about your relationship with your Guardian and your experience of any time spent with them, or with a host family, so I am confident of the level of care you have been afforded.

## HAVE YOUR SAY!

We want your ideas, thoughts and opinions as to how to make your Boarding House and your time here at Gresham's even better! Likewise, we want to hear any concerns, anxieties or complaints you might have so that we can address them.

You can air your opinions, thoughts or complaints at any time (you do not need the permission of your parents) by going to talk to, or emailing:

Your Academic Tutor
Your Assistant House Master/Mistress or a Resident Tutor
Your House Master/Mistress
Mr Cox (Head of Boarding)
Miss Fielding (Director of Pastoral Care)
Mrs Alexander (Deputy Head Pastoral)
Mr Atkinson (Deputy Head Co-Curricular)
Mr Chart-Boyles (Deputy Head Academic)
Mr Robb - (Headmaster)

You could also raise the above with the Head of House, the Assistant Head of House, the Senior Prefects or any other House, or School Prefect. Year 9 pupils might also speak to their assigned Year 13 'Big Brother/Big Sister.' We also have representatives for: The Overseas Pupils Forum, the Diversity and Inclusion Committee, Weekend Activities, The Dining Hall Committee and the School Council who will seek your views and insights.

There are also plenty of informal opportunities to air your feelings on the House or School, e.g. over lunch, in the Common Room before and after roll calls, after Supper etc.

In the event of a complaint being made you should expect an acknowledgement within 24 hours of it being raised and a time-frame by which you can expect a more detailed/considered response – allowing opportunity for full investigation. Your complaint will be held in confidence insofar as no-one is at risk of harm or if such confidence would hinder a proper investigation of the issue.

If you are then unhappy with the outcome, or with how the complaint has been handled, then you should raise this with Mrs Alexander.

## HOLIDAYS

Please leave nothing in the House you will need in the holidays. The House will be locked and it is unlikely that I, or anyone else, will be available to unlock it for you – *nor should we be expected to.*

## HOME VISITS

Please ensure that, when invited to someone else's home during the weekend, I have received explicit permission, in writing, from the host's and guest's parents. All such notice is expected by the Thursday of any given week so that I have

sufficient time to ensure I have the relevant permissions. A form will always be sent to the Host family which must be completed so that I am fully apprised of all necessary arrangements. I have to be assured that your needs will be met and that you will be well-looked after. Only once the above is all met to the satisfaction of the Housemaster will consent be given. Any abuse of these conditions will result in future permissions being denied. If you are not on top of your work, then any such requests are likely to be denied.

### **H O M E S I C K N E S S**

Do not be surprised if you feel a bit homesick in the early days, especially if you are a boarder and have not been away from home before. This is perfectly natural and will pass in time. Some people settle straight into school whilst one or two others feel desperately homesick for a while in the beginning. Come and speak to me or other people about it and accept it as normal and you will be surprised how quickly it all sorts itself out. You will probably find that if you are homesick, it is worse at certain times of the day. If so, try to plan to be as busy as possible during these times. Try and resist the need to continually phone home as this makes the situation more difficult (especially for your parents). In any case give the School time – you will soon feel better, and we are all there to help you. Don't forget to talk to us!

### **H O U S E C O U N C I L**

House Council meets every half term to discuss the way the School and Tallis run. This is fed back to Mr Cox to pass on, develop, accept or bin(!) the ideas. Mr Cox will speak about each item raised to the House and the decisions made. If you have ideas do not feel they can only be mentioned in House Council– we want to know what we can do to make your experience better, so let me know! There is online suggestion and complaint form and also a suggestion box in House where pupils can likewise raise issues or make suggestions. We have Tallis reps on the Dining Hall Committee, please let them know of any ideas you have with regard to catering. The School Prefects also have a formal voice at School Prefect meetings, please speak to them of any concerns you have. There is also the School Council! *Please do not just wait for the Council to meet though – show your leadership credentials and impress me by bringing ideas directly to me.*

### **H O U S E D U T I E S**

To ensure the smooth running of the House there is a weekly duty rota; tasks include ringing the bell in the morning, tidying the common room, TV room, computer room and kitchen etc. These will be explained to you by the prefects. Take pride in these duties and ensure you do a great job! The requirements for each Duty will be fully explained to you and shown in posters in relevant areas of the House. Year 9 boarders will also be responsible for tidying the Day Rooms, the IT Rooms and the Changing Room at the end of Second Prep.

### **H Y G I E N E**

You should wash your hands frequently and well. Sanitising stations are on all exit and entry points to House, outside bathrooms, stairwells and also communal areas. I would strongly encourage you to use them. Please do wash and shower regularly and thoroughly so that Matron or I do not need to have an awkward conversation with you. Toilets and showers must be left in a state which others will find acceptable. Paper towel must find its way into the bins. Good personal hygiene is essential for self-respect and the respect of others. You should allow fresh air to circulate in your rooms by opening windows and ensure that your room is kept very clean.

### **I L L N E S S / I N J U R I E S**

When medical attention is needed see Matron. If Matron is off-duty please see the Duty member of staff, Mr Cox or Mr Oates. All members of the House Team can administer some basic homely remedies which they will record in The Medicines Administration Record. In an emergency during the night, please find Mr Cox or Mr Oates in the first instance, or Mr Robinson if you cannot find us. My mobile phone is always on and always with me, so do call this if it is an emergency! The Health Centre is open 24/7 so if there is then need, we will escort you over there. If you fall ill during the day, please check in with Matron or if needs be go straight to the Health Centre. Do not phone home, this will be done by the Health Centre staff if appropriate. Do not just take yourself off home/get picked up without informing Mr Cox, Mr Oates or Matron. Never go to bed/stay in your study feeling unwell without following the above instructions. Off games chits should be obtained from Matron or Mr Cox in the morning or at lunchtime and a log of these will be kept. The chit must be personally presented to the member of staff taking your game you will then work in the off-games room if able or if unwell be permitted to rest in bed. Missing Games/lessons etc without first speaking with Matron or I will be treated as an infraction of the School Rules and will result in appropriate sanction. If you require external services - dental, optometric etc please speak to Matron and she will help facilitate this for you.

### **I N S T A G R A M**

Tallis House has an Instagram page which I regularly update with photos of the House and the Boys.

### **K E S T R E L**

The Kestrel is our House emblem due to Kenny the Kestrel who feeds at the back of Tallis. At dusk you may also see a tawny owl, a deer or two and the bats that feed near the House facing Tallis field.

### **K I T C H E N**

Tallis is blessed with a modern open-plan kitchen to cook small meals and make drinks. Look after it! All pupils are expected to wash up any items used or load them carefully into the dishwasher. There are basic provisions for pupils such as bread, cereals and milk, though pupils are encouraged to eat well in the Dining Hall. It is open at morning break, afternoon break for high tea, then again in the evenings after prep (8:30pm) to allow you to prepare snacks. The kitchen will be open from 20:30-21:30 during the week and will always be closed for 21:30. It is available over weekends as well, the on-duty member of staff will write times on the noticeboard. It is vital you clear up after yourself to maintain a hygienic area for all – leave it as you would want to find it.

### **K I T C H E N D U T Y**

A pupil from the House, as sorted on the rota, will be expected to be in the Kitchen for 21:30 to ensure all items are put away and to wipe down surfaces and sweep the floor. If there are any final items to be washed in the sink then these need to be washed, dried and put away. The House Prefect on Duty will monitor you during this time and you must have your work checked before you leave. Remember to take pride in your work and ensure the job is done well!

### **L A P T O P S / T A B L E T S**

Most pupils have personal devices which are connected to the network. They must be registered with the IT department and can use wireless around House only. Only School issued laptops will be permitted for use in lesson and all other devices will be treated as if they were a mobile phone and subject therefore to the same restrictions. Misuse of your personal electronic devices (e.g. watching a film in prep/after lights out/in lesson time) will result in their removal for 1 day. If misused again, removal is for: 2 days, 3 days, 1 weeks, 2 weeks then 3 weeks. If you are dishonest expect a longer period of remedial action. Misuse around School is discussed in the Pastoral Care Handbook. You must label all such items

and put security codes on them (do not share these with others). Ensure you are sensible with these devices and do not leave them logged on and unattended. Be smart when online and always consider what you are sharing and with whom. Do not make yourself vulnerable in any way! All pupils agree to an 'Acceptable Use Policy' and will face appropriate sanctions for inappropriate use of technology. Be aware that a full internet report is available to Pastoral Staff on a daily and weekly basis. This tells us precisely which sites are being accessed, when and how long for. All devices being brought into House must be disclosed to the Housemaster and must not contain harmful or offensive content.

#### **L A U N D R Y**

All boarders put their dirty laundry in the appropriate baskets near the Year 9 Dorms each evening before bedtime. Clean clothes should also be collected between 21:00 and 22:00 and put away tidily. Please keep to this timing. Clean laundry is delivered on a Tuesday and Thursday. Matron can organise for the cleaning of individual items or for you to manage your own laundry, just ask. She will also manage dry cleaning, label sewing and repairs for you.

#### **L O S T P R O P E R T Y**

Items left 'dumped' around the house or littering a room will be impounded and released for a £1 donation to charity. This rule is in place so that we all respect our home and belongings. Nothing is to be left in the corridors at all overnight! Please help yourself by ensuring that all clothing is clearly labelled and looked after!

#### **M E A L S**

It is a School requirement that all meals provided should be taken. You should be in breakfast before 7.40am. We have a Tallis representative on the Dining Hall Committee, do let him know if you have any feedback. In the first Term all Year 9 will meet in the Foyer at 7:00 and go to breakfast together. As a House we are committed to meeting the dietary, medical and religious needs of all in our care. Such needs can be made clear to Housemasters and Matrons by parents or the pupils themselves at any stage during the academic year.

#### **M E D I C I N E S**

No medicines may be kept in your possession unless you have spoken to Matron about the self-medication form. If in your possession, it must be securely locked away with no potential whatsoever for others to have access. If you arrive with new medication, please go straight to Matron so we can organise things. The self-medication form allows you to self-medicate certain medicines if you are deemed competent to do so. No medicines may be shared with anyone else. Medicine can be administered by all staff as mentioned above.

As a House we are committed to meeting the dietary, medical and religious needs of all in our care. Such needs can be made clear to Housemasters and Matrons by parents or the pupils themselves at any stage during the academic year.

#### **M E N T A L H E A L T H**

We pride ourselves on the open dialogue we have around male mental health and are evidently very lucky to be able to draw upon Mr Robinson's expertise and guidance in this respect. If pupils are concerned, then they are encouraged to begin that conversation with a trusted member of staff so that the appropriate avenue of support might be agreed at the School's Welfare Meeting. This may take the form of a conversation with a Tutor or the Housemaster rather than immediate referral to Elliot. Alternatively pupils can make appointment for the SANDI Clinic with the Health Centre. This is another place they can use to get quick advice with regard to mental health in particular. Pupils should also be aware of the HELP posters which can be found on the back of toilet cubicle doors in the House and most noticeboards. There are

also the pupil-based Mental Health Champions to whom pupils might speak. There are posters in House with the names of these individuals and how to make contact. These offer phone numbers for the Independent Listener, the DSL Team here at the Senior School and various national organisations. There is also a reporting button which pupils can use on their School Dashboard should they wish to report a concern about themselves or another pupil. We routinely impress upon the boys the need to look after their mental health and to share, rather than bury, their concerns!

#### **M O B I L E P H O N E S**

Phones, and all other equipment capable of going online, are handed in overnight by Years Nine-Thirteen as part of their bedtime routine. These devices come to Matron's Office at the beginning of each of these years' bedtime routine ie 9:00 for Year 9. Failure to submit within the first five minutes will see the phone retained by House by the following day. We follow a sensible use policy here in House so please expect to be challenged if it is felt that you are spending excessive time on your phones, particularly in the common areas of House. In the event that your phone is confiscated by a member of staff on Campus, then the phone will be returned 24 hours after an email of apology has been sent by you to the teacher concerned (Mr Cox must be cc'd into this email). The length of this confiscation increases by 24 hours for every repeat offence. No pupils are permitted to have phones on the main campus during the day. Sixth Form must ensure that phones are left in their rooms and secured. All parents will complete a form informing me of the make and model of all your devices and your phone number. Any abuse of the above will see parents contacted and disciplinary action taken.

#### **M O N E Y / V A L U A B L E S**

It is not advisable to bring valuables into School. If expensive items are needed for some reason they should be left with Mr Cox for safe keeping. Money should be banked in town, or given to Mr Cox who will bank moderate amounts for you and issue it in small amounts as required. You are advised not to keep large amounts of money nor any high value items in your possession. Please note that the School insurance cover does not include personal possessions. Expensive items should be insured by your parents. Please make use of lockable cabinets and the padlocks which I can give you to ensure that any valuable possessions are secured. Please also be sensible about how loudly you publicise your possession of these valuables. We very rarely have things go missing in House, but please do be prudent with your belongings!

#### **M U S I C**

At no point should music be heard in the corridors. Listening to music must be discreet at all times. Expect offending items to be confiscated if the above condition is not met.

#### **N E W S P A P E R S**

The Times Newspaper is delivered daily. We also have a subscription to 'The Week' and 'The Happy Newspaper.'

#### **O U T O F B O U N D S**

These are: staff accommodation and gardens, the Prefects' Room, other boys' studies/dormitories except when the occupants are present, any playing field/woods after 17:30hrs without house staff permission (other than Tallis/House Fields).

#### **P A R T I E S**

For dinners/parties, please consult the School's Pastoral Care Guide handed out at the start of term. I will help you facilitate such occasions appropriately but remember that the working week is for work. Notification from the parents of

the Host and from your parents is required (as mentioned in the Home Visits section above) for attendance at any such event. Hosts will be fully responsible for all invited guests for the duration of the Party and will need to be clear with me as to what alcohol, if any, will be available. You are reminded that you are a Gresham's pupil at all times, that you represent the School even when not on site and not during regular school hours, therefore any incident at such a Party will result in thorough investigation and punishment as appropriate.

#### **P A S S P O R T S**

I look after passports, high-value items and other such important documentation for you. Explicit permission will be sought from parents so that I might take possession of your passport during term time. This will then be returned to you prior to travel. Upon receiving it back it is entirely your responsibility to ensure it is safely secured in your travel bag.

#### **P I C K - U P F O R D A Y B O Y S**

Your parents will have let me know which days of the week you will stay late to do prep and when you go home. Day boys are expected to leave at the daily leave times stated by your parents at the beginning of term. These will be 17:30, 18:30/45 and 20:00. In the event that a Day Boy needs to occasionally be collected at an alternative time then permission will need to be sought from Mr Cox.

#### **P I Z Z A / K E B A B R U N**

These are on Friday only. All rubbish must go into the outside bins. Takeaways are not allowed on other nights – we expect you to be healthy and responsible with your money. Remember that all such food must be consumed in the Common Room not in your studies!

#### **P O S T**

Post is delivered to the House daily. This is housed in the Visiting Tutor's Office and a sheet of paper is used to display who has received an item. Your Housemaster or Matron will ask you to open your post in front of them so that they can be clear that what you are ordering is appropriate and sensible.

#### **P R E P**

Prep/Homework is undertaken every night from 5.30pm to 8.00pm. This is a vital time and it is unacceptable for pupils to be walking around the House or not getting on with work. If homework is not completed in this time pupils are expected to find their own time to do this. 6th Form pupils would be expected to work well beyond the times above at crucial points in the year. Quiet study is to be observed at all times. Pupils are welcome to use their rooms to work in but are strongly encouraged instead to use the Common Room, the library or the Britten Building rather than working where they sleep. Study doors for all pupils will be propped open during first Prep to assist staff in monitoring work and noise levels. If Duty Staff are unhappy with your work ethic then you can expect to be made to work where you can be supervised by a member of staff. Remember that many senior boys will still be working long after supper, so be considerate. The same rules apply for 6th form study periods. Year 9 in Michaelmas Term will be working in the Common Room.

#### **P R O B L E M S**

No problem is meant to be endured. You must find me to talk in trust so that the problem can be addressed – I want everyone to be happy and enthused with their experience at Gresham's and in Tallis; but if you prefer, talk to a prefect, a trusted pupil, to Matron; to Mr Oates or another member of staff. We also have our school Mental Health Nurse in Elliot Robinson. Arrangements to meet with one of them can be made through me or via the Health Centre if you prefer.

## **Q U I E T T I M E**

Corridors must be kept quiet from 10pm out of respect to your fellow Housemates. We ask that you are always sympathetic to those who might have an exam or who might have gone to bed early and that you take appropriate measures to be sympathetic in this regard.

## **R E G I S T R A T I O N**

This takes place at 8.10am every morning in the Common Room. A bell will ring at 8.05am to warn pupils to assemble. Registration is a legal requirement in all British Schools. Lateness will not be tolerated unless unavoidable. If a pupil is to be late, please either email in advance, text me on 07823321834 or phone 01263 714569 to leave a message between 7.30am and 8.05am. If your child is late they must sign in before Chapel at Reception.

## **R O O M S**

Your room is your own private space. Staff on duty will afford you the privacy of a knock on the door, in most instances, before coming in. It is crucial that you respect the privacy of others and that you therefore do not enter their rooms without them being there. I would also encourage you to inform a Prefect or a member of House Staff if you see a pupil entering rooms belonging to other people. We expect all pupils to respect the privacy of others at all times – particularly if a space is co-habited in the case of the Year 9 dorms or shared in the instance of Day Boys. The private space of all pupils should be treated with utmost respect at all times. If there are any concerns in this respect or any observed behaviours which suggest the above is not being followed I would expect, and want, to be told.

## **S A F E T Y**

Matches and lighters are not allowed, nor is smoking, electronic/vapour cigarettes or drinking alcohol. Alcohol can be given to Sixth Form by staff under supervision (please see the pastoral care handbook). Please use common sense. Plugs should be fitted correctly. Do not fit plugs yourself. Private electrical equipment (kettles, toasters, heaters etc.) should not be brought into school. The only electrical equipment allowable are desk lamps, music systems and IT systems. Additional heaters are available if you need these. Items must be made available for PAT testing when this occurs.

## **S E C U R I T Y**

Self-closing doors should never be propped open. Please ensure that you close all exterior doors when you come in and out – it's for your own safety. Close the windows in your study when you leave and overnight as these are particularly vulnerable to intruders (especially on the ground floor). Lock away your valuables. We cannot take responsibility for them should they be misplaced or stolen. You are provided with 2 lockable cupboard spaces. These are locked with available padlocks, which must be returned at the end of the year with the key or a charge will be made (£3). I keep master keys in case a key is lost. There are also lockers in the changing room, with keys available from Mr Cox. Door wedges used during Prep time must be removed when not in the room.

## **S I G N I N G I N / O U T**

When you leave the House you must sign out giving your specific location (so that we could contact you if necessary) and timings. Please sign back in. This is before school, during prep, after school and if you are not in House when expected to be (e.g. private study and to go to a department). This is for your safety and the safety of others. If there is a Fire Drill or an emergency wherein we must evacuate the premises then it is, of course, absolutely crucial that we know who is in House.

## STAFF ACCOMMODATION

If a pupil needs to speak to a residential member of staff then he/she must ring the doorbell of their residence and await a response. They must not enter the accommodation uninvited and will be granted access only to the HSM study if they do enter.

## STRAVA

We have an online Tallis Runners Club on Strava. Join it for some healthy competition and bragging rights!

## TALLIS ENTERTAINS

This is our own variety show, usually performed towards the end of January for two nights. We do this in House. Start thinking early about sketches, songs, magic tricks!

## TALLIS FIELD

The field is available for relaxing and sport. Lots of football is played with the goals, there is volleyball in the Summer Term and a croquet lawn outside the front of the House. Please try not to be too noisy as others may be working and it is considerate to neighbours.

## TOWN LEAVE

Pupils **must** sign-out and remember to attend all roll calls.

	Day	Timings
<b>Year 9</b>  *No weekday Town Leave before first Home Weekend	Friday	16:30-17:20*
	Saturday	14:30 – 17:30 (you may only go into town once all games commitments have been met)
	Sunday	8:00 – 16:30
<b>Year 10</b>		
<b>Year 10</b>	Thursday	16:00-17:20
	Saturday	14:30 – 17:30 (you may only go into town once all games commitments have been met)
	Sunday	8:00 – 16:30
<b>Year 11</b>		
<b>Year 11</b>	Tuesday	16:00-17:20
	Saturday	14:30 – 17:30 (you may only go into town once all games commitments have been met)
	Sunday	8:00 – 16:30
<b>Year 12 &amp; 13</b>		
<b>Year 12 &amp; 13</b>	Monday	13:00-13:50
	Tuesday	16:00-17:20
	Wednesday	13:00-13:50
	Thursday	16:00-17:20
	Friday	16:30-17:20
	Saturday	14:30 – 17:30

		(you may only go into town once all games commitments have been met)
	Sunday	8:00 – 16:30

### **P U P I L V I S I T O R S**

Pupils from other Houses must sign-in and report to a member of staff. In all but exceptional cases they will remain in the common areas downstairs. Please remember that you are responsible for the behaviour of your visitors and that they must sign-in!

### **V I S I T O R S – P A R E N T S**

Parents are very welcome to come and visit in line with the School’s Visitor’s Policy. They are most welcome to attend plays, concerts, competitions and sports fixtures etc. I will also invite them to various events. They are also welcome to visit you in Tallis but for security reasons I ask that they make contact with myself or whoever is on duty before visiting; it is imperative we know who is in the House at all times. This is in the interests of visitors and boys. If your parents wish to take you out for the evening, they must email/call me prior to the event. Other than for very special occasions, permission for trips out in the week will be denied.

### **W A K E U P**

You should aim to be up at 7:00, and no later than 7:15. A bell will be rung at 7am by one of the pupils on Duty. Either myself, Mr Mwangombe or Miss Macdougall will then come around to make sure that you are up. You should aim to be at breakfast by about 7:30 (last serving is at 7:40). All boys must attend breakfast.

### **W E E K E N D A C T I V I T I E S**

Weekend arrangements are shared with the pupils via the Gresham’s Weekend Activities Team, House Team and also in House on display boards.

#### **Saturday**

Supper on a Saturday is at 17:30. Weekend food is chosen by the Boarders from each of the Houses on a rotational basis and more often than not is had in the CFB. Every Saturday evening there is an informal social, usually in one of the Boarding Houses. This is open to all pupils and usually runs from 7pm to 9pm. This is a low-key social and usually takes the form of a quiz, a movie, barbeque, pizza-making or a pool competition, use of the fire-pit etc.

#### **Sunday**

The Performance Centre and Gym is open in the morning (usually between 9am and 10:45am) and all boarders have the option of joining a 9am Boarders Run with Mr Cox. Brunch is at 11am usually and then the activity for the day tends to leave at 11:30. The library is open from midday for those with study to do and the Britten Building opens later in the afternoon for those wishing to do some music practice. Supper in the CFB is then at 17:30 in the evening before the School comes together for Chapel at 18:00. The Swimming pool is also available to pupils for a nice evening swim to see out the weekend at 19:00. There is also a structured activity organised for the Sunday. Pupils sign up using forms shared directly with them via Microsoft Teams. This triggers an alert to their devices. Whilst the onus is on them to sign-up, conversation will be had with the Housemaster and them as

to whether you would benefit from getting off-campus and as to how you otherwise intend to use your time. We ask that pupils sign-up by midday Wednesday so that we can make judgement on the viability of the trip and have the necessary paperwork, risk assessments and staffing in place. The choice of activities is led by conversation between Mr Majid (Weekend Activities Co-Ordinator) and the Weekend Representatives appointed by Houses. All pupils have opportunity to speak to these Reps, to Mr Liberman or myself or to their Housemaster should they wish to see something different offered. The full range of weekend activities and timings can be found by pupils in House and on the 'Weekend Activities Teams' page to which all Boarders have access. Pupils may also visit other Boarding Houses or go into Holt across the weekend provided all roll calls are attended.





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